



ST AQUINAS COLLEGE WYNBERG
REG NUMBER: 400375

FORTUNA BUILDING (HOME AFFAIRS DPT)
725 - 4TH STREETS, WYNBERG 2090
TEL: (011) 590 9650 CELL: 063 337 0836
EMAIL:wynadmin@summatcollege.co.za /
wynprincipal@summatcollege.co.za

APPLICATION FOR ADMISSION FORM FOR GRADE 8 – 12

YEAR: 2020

This form must be completed in full and completing the form does not necessarily mean that the learner has been accepted at school

Grade Applied For		New Student		Returning Student	
Surname				Initials	Nickname
First name				Other Names	
No of siblings enrolled at St Aquinas College				Eg 0, 1,2 etc	
Date of Birth	YYYY	MM	DD	Gender	Male: Female:
Race				ID Number or Passport Number	
Nationality					
Physical address:				Parent Contact Number	
				Emergency Telephone	
City or Suburb		City / suburb code			
Parent Email				Home language	
Deceased parent	Mother	Father	Both	Mode of transport	
Previous School Information					
Name of previous school					
Province				Country	
Learner Medical Information					
Medical condition					
Special problems requiring counselling					

Details of Parents / Guardian Information					
Title	Initials	Surname			
First Name	Gender	Home language		Race	
ID Number / Passport No			Fees payer	Yes/No	
Residential Street Address:					
City / Suburb				Code	
Occupation	Employer				
Learner stays with this parent		Yes /No	Relationship to learner		

SUBJECTS OFFERED GR 8 – 9		SUBJECTS OFFERED GR 10 – 12	
1. LIFE ORIENTATION	X	1. LIFE ORIENTATION (compulsory)	X
2. ENGLISH HOME LANGUAGE	X	2. TOURISM	
3. MATHEMATICS	X	3. ISIZULU HL / SEPEDI HL / ENGLISH HL	
4. ECONOMIC & MANAGEMENT SCIENCES	X	4. ENGLISH FAL / AFRIKAANS FAL	
5. TECHNOLOGY	X	5. MATHEMATICS/MATHS LIT	
6. CREATIVE ARTS	X	6. BUSINESS STUDIES / PHYSICAL SCIENCES	
7. NATURAL SCIENCES	X	7. ECONOMICS / LIFE SCIENCES	
8. SOCIAL SCIENCES	X	8. ACCOUNTING / HISTORY	
9. SEPEDI /IZISULU / AFRIKAANS : FAL		9. GEOGRAPHY	
		10. RELIGIOUS STUDIES	
TOTAL SUBJECTS	9	TOTAL SUBJECTS (8 in G10, 7 in G11-12)	

SCHOOL FEES & BOOK FEES				
Grade	Registration Fee	Monthly Fee	Textbook Fees (Compulsory)	Total Fees (Inc Reg Fee & Textbook Fee)
8 – 9	R700	R1 100.00 x 12 Months	n/a	R13 200
10	R700	R1 200.00 x 12 Months	R400 per Term x 3 Terms	R16 300
11	R700	R1 300.00 x 12 Months	R400 per Term x 3 Terms	R17 500
12	R700	R1 500.00 x 11 Months	R500 per Term x 3 Terms	R18 700

NB: RE-REGISTRATION FEES TO BE PAID EVERY YEAR

REQUIREMENTS

The registration form must be submitted with the follow documents/items

1. ONE certified copy of the learner's or Birth Certificate/ ID or Asylum/Student Permit & Passport
2. ONE certified copy parent/guardian ID
3. Progress report and transfer letter with a school stamp from the previous school (applies to grade 9 -11)
4. Four reams of bond paper (**preferably Typek**) 500 sheets
5. Proof of payment (bank deposit slip) of registration fees

PARENT/GUARDIAN'S COMMITMENT

I, Parent of, Grade:.....

Undertakes to:

1. Pay the monthly school fee of R..... for 12 MONTHS and also;
2. Pay the termly book fee of R..... For THREE terms.

PARENTS/GUARDIAN/SPONSOR CONTRACT

1. I agree that St Aquinas College or any agent the College appoints on its behalf is authorised to conduct a credit check on me as per my Identification Document/Passport.
2. **Registration fee deposit is required up-front and is non-refundable**
3. **First instalment should be paid before 10th January**
4. I agree to pay school fees on a monthly basis and pay up in full.
5. **All fees instalments are paid in advance before or on the last / 1st day of every month; if I fail to pay I consent to the fact that my learner will be refused entry to the school premises.**
6. Please note that the school fees is a yearly amount with an option to pay each month.
7. Applicants and their guardians are advised to make sure they do not over pay. Any extra amount over paid will not be refunded in full; the college shall keep 20% of the total over paid amount as administration fee.
8. **Payment of Fees by a third party:** An agreement with a third party to pay the Fees or any other sum due to the School does not release Parents from any liability under these Terms and Conditions or affect the operation of these terms and conditions unless an express release has been given in writing signed by the Principal. The School reserves the right to refuse a payment from a third party. All such payments received are accepted in good faith.
9. St Aquinas College has the right to decline your application should any information given be incomplete or dishonest to the best of our knowledge
10. Should you (payee) fail to honour your part of contract, an interest of **prime + 2%** will be charged
11. I will provide my child with all the required learning materials such as Exercise books, textbooks, 4 X 500 sheets A4 bond paper and any other items required.
12. I agree that my child will observe the College Code of conduct/Policies and will not interfere with normal learning process or disturb the smooth running of the college.
13. **A learner will be expelled due to: attitude of learner not appropriate for quality learning e.g. insubordination, indiscipline, drug and alcohol abuse etc.**
14. I agree to be liable for all expenses incurred directly or indirectly as a result of my breach of contract or conduct of my learner.
15. I will ensure that my child reports for lessons every day and on time.
16. **Over payment of school fees is refundable under strict conditions. Check the correct amount before you pay.**
17. I shall attend College activities for Parents/Guardians and where I am unable to attend I shall send written apology or send a representative on my behalf.
18. This contract will not be withdrawn from the School until the end of the academic year unless based on merit.
19. St Aquinas College will hand over any outstanding debts to the debt collectors: The costs of such collection and legal costs will be paid by the Parent/ Guardian/ Sponsor.

Name of Parent/Sponsor/Guardian: _____

Signature: _____ **Date:** _____

Name of a learner: Learner _____ **GRADE** _____

TYPEK CHECKLIST				
REAMS OF BOND PAPER SUBMITTED :				

NB:

- An incomplete admission form will not be accepted
- Learner who registers for a subject which is not offered by the school will not be accepted.
- Foreign nationals should seek advice from the principal before they choose the subjects.
- **The school does not supply exercise or note books**, parent / guardian should make sure they buy exercise books.

BANKING DETAILS:

Name of Account Holder	<i>St Aquinas College</i>		
Name of Bank	<i>First National Bank - FNB</i>		
Branch	<i>Eastgate</i>	Code	<i>250655</i>
Account Number	62508622140	Reference	Full Name of Learner & Grade

NB: Proof of payment should be brought to school to the College Administrator or to be send to tim.chigayo@gmail.com/wynadmin@summatcollege.co.za. Alternatively, you can pay school fees at the Admin Office by swiping on a speed point.

Parent/Guardian/Sponsor Signature: _____ Date: _____

The learner has been Accepted or Rejected: _____ Date: _____

Principal / Administrator / SMT Signature: _____

