



ST AQUINAS COLLEGE / SUMMAT COLLEGE
 FORTUNA HOUSE-HOME AFFAIRS
 725 4TH STREET
 WYNBERG - SANDTON
 Telephone: 011 590 9650 Cell phone: 063 370 0836

APPLICATION FOR ADMISSION TO SCHOOL FOR MATRIC UPGRADE

YEAR: 2020

Surname		First Name(s)	
Gender		Race	
ID Number		D.O.B	
Passport/Permit/ Asylum number (non- South Africans)			
Previous school		Province	
Year completed		Exam number	
Physical address:			
Code:			
Cell number		Home number	
Learner email		Home language	
The School offers classes for the following subjects :			
English HL		Mathematics	Accounting
English FAL		Maths Lit	Economics
Sepedi HL		Physical Sciences	Business Studies
Isizulu HL		Life Sciences	Tourism
Afrikaans FAL		Geography	
Subjects available for exam only – The school does not offer classes for the following subjects			
1	History	3	Religious Studies
2	Agricultural Sciences	4	Other
Total number of subjects registered for:			
Full time or Exam only (please state)			
Parent or guardian or sponsor’s information (to be filled by person responsible for fees payment)			
Full Name		Relationship to learner	
Cell number		Work number	
Payment method eg monthly or once off			
Amount every month			R

Terms & Conditions

(Please read the terms and conditions below carefully)

1. Applicants will only be considered for admission on correct completion of this application form and payment of the registration fees.
2. The registration fee is non-refundable; therefore, it is very important to enquire on the eligibility of the application before paying the registration fees.
3. School fees is payable in advance on or before the **1st of every month**, that is, the fees for January should be paid on or before the first of January etc.
4. Our fees are yearly fees, however, broke down into monthly fees for easy payment. It is on the discretion of the school to reduce the yearly fees.
5. Repayment of overpaid fees shall only be done by the head office after supporting evidence has been supplied and a 20% deduction is applicable.
6. Learners with outstanding fees may or shall be denied entry into the school premises, therefore it is prudent to ensure that fees is paid in time.
7. **Payment of Fees by a third party:** An agreement with a third party to pay the Fees or any other sum due to the School does not release Parents from any liability under these Terms and Conditions or affect the operation of these terms and conditions unless an express release has been given in writing signed by the Principal. The School reserves the right to refuse a payment from a third party. All such payments received are accepted in good faith.
8. Summat College has the right to decline your application should any information given be incomplete or dishonest to the best of our knowledge
9. Should you (payee) fail to honour your part of contract, an interest of **prime + 2%** will be charged
10. I will provide my child with all the required learning materials such as Exercise books, textbooks, 2 X 500 sheets A4 bond paper and any other items required.
11. I agree that my child will observe the College Code of conduct/Policies and will not interfere with normal learning process or disturb the smooth running of the college.
12. I agree to be liable for all expenses incurred directly or indirectly as a result of my breach of contract or conduct of my learner.
13. I will ensure that my child reports for lessons every day and on time.
14. Over payment of school fees is refundable under strict conditions. Check the correct amount before you pay.
15. I shall attend College activities for Parents/Guardians and where I am unable to attend I shall send written apology of send a representative on my behalf.
16. This contract will not be withdrawn from the School until the end of the academic year unless based on merit.
17. Summat College will hand over any outstanding debts to the debt collectors. [The costs of such collection and legal costs will be paid by the Parent/ Guardian/ Sponsor.](#)

REQUIREMENTS:

The registration form must be submitted with the follow documents

1. **Two certified copies of the learner’s Identity document**
2. **Two certified copies of results statement (not certificate)**
3. **Four reams of bond papers 500 sheets each**
4. **Proof of payment of registration fees**
5. **Parent or guardian ID copy – 1 certified**

Fees structure (for learners attending classes)

No of Subjects	Registration Fees	Monthly Fees	No of months	Yearly Fees Excl Reg Fee
1-2	700	600	10	6000
3 - 4	700	800	10	8000
5 - 6	700	1000	10	10 000

Fees structure (for candidates wishing to write exam only)

Number of subjects	Registration R700 and Exam Fee R1800
1 - 7	TOTAL FEE: R 2500

Banking Details

Name of Account Holder	<i>St Aquinas College</i>		
Name of Bank	<i>First National Bank - FNB</i>		
Branch	<i>Pritchard Street</i>	Code	251905
Account Number	74251103161	Reference	Full Name of Learner & Grd

NB: These fees DO NOT include text book fees, educational field trips and uniform.

Undertaking

I (Parent)_____ the undersigned

Parent or Guardian of (Learner)_____

Acknowledges that I am indebted to Summat College for the payment of fees. I have read and understood the terms and conditions therein and shall be bound by them.

.....
Parent/Guardian/Sponsor Signature

.....
Date

.....
Learner Signature

.....
Date